

EASY ORDER FORM

1. SHIP TO:

Please Type or Print

FACILITY _____

ATTN. _____ TITLE _____

STREET _____
Please use street address. We cannot ship to a P.O. Box.

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ EXT. _____ FAX _____

E-MAIL _____

2. DATE REQUESTED:

Please provide the date needed in hand, not the event date.

3. BILL TO:

Fill in only if different from SHIP TO:

FACILITY _____

ATTN. _____ TITLE _____

STREET _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ EXT. _____ FAX _____

E-MAIL _____

ORDERED BY _____

4. NAME/AUTHORIZED SIGNATURE:

ORDERED BY _____

SIGNATURE _____
Orders cannot be processed without an authorized signature.

5. PROMOTION CODES:

If ordering from a catalog, please see your address area on back cover and fill in the following below:

Customer # (if shown in green box): _____

Promo Code (in purple box): _____

6. PLEASE SEND ME: (Minimum order: \$75)

ITEM #	PRODUCT DESCRIPTION	QUANTITY	FREE ITEMS (if applies)	ITEM COLOR (if applies)	APPAREL SIZE (if applies)	PERSONALIZATION COLOR (if applies)	PRICE	TOTAL

7. PERSONALIZATION:

(check catalog for personalization availability):
33 Characters maximum per line. Logo enclosed No personalization

For Item #'s _____

Please type or print clearly. When ordering items with different personalization copy than below, please attach a separate sheet.

1. _____

2. _____

3. _____

4. _____

5. _____

PERSONALIZED GOODS All personalized items require a setup charge. See specific items in catalog for details. One setup charge for multiple items of the same product type. For logos, please email or mail us camera-ready, black and white artwork. Email your art to: art@positivepromotions.com. Emailed artwork must be sent in Photoshop TIFF (350 dpi or higher) or Illustrator EPS formats. When emailing, if possible, include your order number, company name and zip code in the subject header.

8. PAYMENT:

Pre-payment will speed your order through our credit department, especially for new customers. Check/Money Order Enclosed \$ _____ Make payable to Positive Promotions

CHARGE MY: MASTERCARD VISA AMEX

CARD NUMBER _____

CARDHOLDER NAME _____

CARDHOLDER STREET ADDRESS _____

EXP. DATE ____ / ____ / ____ CID# _____

SIGNATURE _____
(please print)

PURCHASE ORDER ENCLOSED; P.O.# _____ BILL ME LATER

9. SHIPPING & PROCESSING*:

(For personalized products, add production time, as noted in product information, to shipping method below. Shipments to AK, HI & PR: add \$25 for Standard, \$30 for Express, \$35 for Rush)

Shipping Method	Standard	Express	Rush
Order Total	5-8 Business Days	3-4 Business Days	2 Business Days
\$75.00-\$100.00	\$13.95	\$31.95	\$38.95
\$100.01-\$150.00	\$15.95	\$41.95	\$51.95
\$150.01-\$200.00	\$20.95	\$53.95	\$61.95
\$200.01-\$250.00	\$25.95	\$64.95	\$75.95
Over \$250	10.5% of order	25% of order	28% of order

* Includes production time for non-personalized items

THE POSITIVE UNCONDITIONAL GUARANTEE

We've built our reputation, and our business, by satisfying our customers for over 60 years. Our goal has always been to make sure that every customer is completely satisfied. If for any reason you're not, return any item within 60 days for immediate replacement, full credit or refund.

Nelson Taxel Nelson Taxel - CEO

THANK YOU FOR YOUR ORDER!

4 WAYS TO ORDER:

ONLINE	CALL	FAX	MAIL
 www.positivepromotions.com	 800-635-2666 Monday - Friday 8:00am-7:00pm, EST	 Print out and fax this form to: 800-635-2329	 POSITIVE PROMOTIONS 15 Gilpin Avenue PO Box 18021 Hauppauge, NY 11788-8821

SUBTOTAL

ADD SHIPPING & PROCESSING CHARGE(S) SEE STEP 9 ABOVE

PERSONALIZATION SETUP CHARGE (S) (see individual items)

SALES TAX (NY ONLY)

GRAND TOTAL